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1 September 1954

MEMORANDUM FOR : THE RECORD

SUBJECT : Special Course for Military Personnel.

1. On Monday, 30 August 1954, a meeting was held in the office of Colonels Bexfield and Steele, JSPD, the Pentagon, at 1530 hours, to discuss the approaching special course for military personnel. Present were the two colonels named, and Mr. [ ] C/PRS/OTR and [ ] C/CSWP/STD/OTR. 25X1A9A

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2. The following matters were discussed:

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a. Mr. [ ] furnished a memo on the administrative problems connected with furnishing student officers with security clearance to attend the course.

b. An inquiry was made whether officers other than those set out in the memo to Chief, JSPD, may be admitted to the course; specifically, might JSPD select and send officers from the G2 or G3 Section, Army Department? The answer given was that the selection of officers for attendance should be left to JSPD, so long as the "need to know" principle is adhered to; that the only reason for listing PW Divisions, JSPD, JCS Commanders' staff, and War College staff officers in the memo to JSPD was that in the meetings with JSPD representatives these were the only ones discussed.

c. It was agreed that students should be briefed on the security rules established for the course by having handed to them written statements of the rules, together with a receipt form which they will fill out and sign acknowledging that they have read and understand these rules. That there will be no need to have the students assemble the Friday before the course begins for security and administrative briefings; these can be handled in a short period the first Monday morning.

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d. Colonel Bexfield inquired whether students can take notes, and if so, whether they can retain such notes upon completion of the course. The response was that no final decision could be given at this time; that in all probability, any officer who desires to take away notes will have to make his individual application in writing, and the request will have to be referred to a staff in the Agency responsible for determining such matters. Colonel Bexfield inquired also whether there would be "hand-outs" of material. The answer given was that there probably will be none; that the course will be lecture in nature, and the nature of the matters covered probably will preclude such "hand-outs".

e. The question was raised whether students will have an opportunity at the end of each lecture period to ask questions. This was answered with a definite assurance that question periods will be SOP.

f. The date for the course was tentatively agreed as 6 December, beginning, and 17 December completion. The time for a second course was discussed. The JSPD representatives suggested that September would be a good time, as many new officers will have been transferred in to war planning staffs during the summer months. Usually all are in place by September. They suggested that later, if the course proves to be popular and successful, a pattern of spring and fall schedule might develop.



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Chief Instructor, CSWP

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